

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Finance and General Purposes Committee

Date: Thursday 5th May 2022

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 11th May 2022 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins

Town Clerk to the Council

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

townclerk@bingleytowncouncil.gov.uk 07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2122/182 Apologies for absence

- a) To note apologies for absence.
- b) To approve reasons for absence.

2122/183 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

2122/184 Minutes

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 13th April 2022 (attached).

2122/185 Confidential items to be discussed after item 2122/198

To consider if any items on the agenda need to be discussed in confidence after item 2122/198, following exclusion of the press and public, due to their sensitive nature.

2122/186 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2122/187 Community Gift Card

To receive further information on the Community Gift Card scheme (to follow) and to agree recommendations to the Full Council.

2122/188 Bank reconciliation, statement and balances

To receive and agree the bank reconciliations (to follow) and statements for April 2022 (attached), and to note the balances to date (to note at meeting).

2122/189 Hub building issues

To consider any issues regarding the Hub building and to agree any actions, including on the following:

- a) New CCTV system (draft specification attached).
- b) Internet provider.
- c) External wood staining.
- d) Vandalism to baby change facility.

2122/190 Review of upcoming projects

To review the progress on upcoming projects and to agree any actions, including on the following:

- Riverside walk railings.
- Speed Indicator Devices (SIDs).
- 20mph zone in town centre.

2122/191 Assets of Community Value

To consider the applications for Asset of Community Value status for Bingley Swimming Pool, Bingley Town Hall and Myrtle Park (previous applications attached), and to agree any actions.

2122/192 Policy review

To review the following policies to agree recommendations to Full Council:

- a) Financial Regulations (attached: no changes recommended).
- b) Standing Orders (attached: no changes recommended).

2122/193 Grant application

To consider the grant application from the Friends of Prince of Wales Park to cover the cost of portaloos at their summer event (further information attached).

2122/194 IT equipment

To consider councillors' access to IT equipment (including the two spare laptops stored in the Hub).

2122/195 Christmas tree in Eldwick

To receive an update on the siting of a Christmas tree in Eldwick this year, and to agree any actions, including the need to commission a contractor to check all the utilities before any excavations take place.

2122/196 Green and Clean

To receive an update on Green and Clean and to agree any actions.

2122/197 Markets update

To receive an update on the markets, and to agree any actions.

2122/198 Allotments

To receive an update on allotments, to consider any issues and to agree any actions, including on the following:

- a) Allotment Report (report and draft minutes from recent forum attached).

2122/199 CIL funding

To receive an update on the CIL funding, to ensure the spend is monitored.

2122/200 Risk Management

To review risk, identifying any new or unacceptable levels of risk to the Town Council, and to consider the following:

- a) To receive an update on the review of the Council's Risk Management and Risk Assessment Policy.
- b) To consider updating the Risk and Resource Assessment form (current form attached).

2122/201 Exclusion of the press and public

To resolve that members of the press and public be excluded from any item under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

2122/202 Date of next meeting

To note the date for the next Finance and General Purposes Committee meeting as being Wednesday 8th June 2022 at 6.30pm at the Hub, Myrtle Place, Bingley.